The Harvard Club of Chicago

Board of Directors Meeting Agenda December 2, 2020 – 12:00 to 1:30 pm ZOOM Meeting ID: 944 3402 6499 | Passcode: 027357

- 1. Welcome and Introduction to Meeting (Bergen) 12:00-12:05
- 2. Ongoing Matters 12:05-1:00
 - Approval of October 2020 Draft Board Minutes (Knoebel)
 - Programs Committee Report (Schaumberger, Koh, Mendez, Yoon) Saturday, December 5, 10:00 a.m.–2:30 p.m. Saturday of Symposia (HAA) Thursday, December 10, 6:00pm Tommy Amaker, Harvard Men's Basketball event Wednesday, December 16 7:00-8:30pm Joint Mixer with Harvard Clubs of Silicon Valley and SF Holiday Happy Hour with Ivy+ Group TBD Tuesday, January 12, 7:00pm—Harvard's Nooks and Crannies. Zach Nowak, PhD., Lecturer in History Late January—TBD John Gates Event
 - Financial Committee Report (Lucado)
 - Membership Committee Report (Zeng, Trotter, Halas)
 - Schools Committee Report (Palmer)
 - Community Service (Hochstadt) Education Progam at Cook County Department of Corrections
 - Communications Committee Report (Ribaudo, Minkoff)
 - Club Administration (Bergen)
 - a. Storage of Club materials
 - b. Bookkeeping
 - c. Annual Awards Dinner Planning
- 3. New Business—1:00-1:30
 - Project: Updating pages on the Club Website
 - Project: Reference Materials from HAA Public Narrative Initiative,
 - Project: Developing Standard Protocol for Publicizing Events

The Harvard Club of Chicago

ZOOM - Board of Directors Meeting MINUTES October 21, 2020 - 12:30 to 2:00

1. Welcome and Introduction to Meeting (Bergen) 12:30-12:35 Call to Order, President Chuck Bergen called the meeting to order at approximately 12:30 pm

2. Ongoing Matters 12:35-1:45

• Approval of September 2020 Draft Board Minutes (Knoebel) Change SACL incorrectly stated as Consider changing SACL bookkeeping Moved Bob Bernat, second Jason Koh Approved unanimously as amended

• Report on Welcome to Your City event (Daniliuc, Mendez, Minkoff) Welcome to your city was very well attended and successful event.

• Programs Committee Report (Schaumberger, Koh, Mendez, Yoon)

GlobalWE event was well attended and Yalta is a great book. Amaker December or first quarter next year. Zack Nowak doing a book about Harvard and would be a great speaker. HY game, Murphy is on board. Mixer with HCNY next 29th for an hour.

http://hcchicago.clubs.harvard.edu/article.html ?aid=796 http://hcchicago.clubs.harvard.edu/article.html?aid=796

• Financial Committee Report (Lucado)

Financials are accurate. Issues had more to do with historical not matching 12 months ago. HAA used to make adjustments, but the financials we are seeing are what is actually reflected in quickbooks. Equity 219K, club is quite healthy. We are in the black this year. We don't have a lot of overhead associated with event mostly because of zoom. Vast majority of our expenditures are in Admin expenses. We are in the position where Admin will look more regular because we are paying actual instead of pre paying. Still investigating whether we are going to change bookkeeping. Looking a a variety of sources and being careful to look at bookkeeping separate from accounting. Trying to do recommendations by next meeting.

• Membership Committee Report (Zeng, Trotter, Halas)

Working on getting virtual presence strong to mine for membership. Looking at using incentives like Harvard Club of Chicago 150 year book. Numbers look pretty good to date. Did a sales pitch during welcome to your city. Targeting to the lists of attendees for these events. Trying to set this up before months end.

• Schools Committee Report (Palmer)

Very first likely letter admit in already. Female runner from Latin school and this is a bit early for us. Remember to fill our eligibility form for interviewing. Format changed to get an interview, This year we are doing interview invites through a link to help eliminate our outreach from getting lost. Interview pool is expected to be about the same but will update as it grows. With deferrals, we haven't heard anything official about accommodating the 20% or so students who have deferred. Being asked by high schoolers about contingency if pandemic lasts through 2021 through 2022. They may bring more than just seniors back to campus so we are keeping an eye on these decisions. Harvard thinks that handling the pandemic is going pretty well. Admissions office is not requiring test scores for admissions this year.

• Community Service (Hochstadt)

Project for mentoring in cook county department of corrections is still in ongoing discussions. DD of education in dept is main contact. GED preparation is one opportunity. Non-site based assistance to assist inmates working on GED. We may piggyback on existing modules. Work on main topics that are necessary for the GED. We will remain virtual until it is safe for in person tutoring. We floated some ideas for practical learning read, write, financial literacy. Trying to launch next month before Thanksgiving. The current educators involved are very positive, so it appears it will be a useful and rewarding experience for the alumni who get involved. Open to local Harvard alum and affiliates. Going to run a description in the next newsletter. Inmates have to qualify for the program. May want to consider branching out into tutoring for Juvenile detention which the committee will do.

• Communications Committee Report (Ribaudo, Minkoff)

Email to committee and they will get it into the newsletter.

• Club Administration (Bergen)

Working on the contract with Molly and should be signed soon. Delighted to have Molly on board. Looking at bookkeeping, Dec 2 meeting. Stuck with our current storage, Chuck to get keys from Bob. Working on finding the 25' banner.

3. New Business—1:35

• Report on HAA Anti-Racism Initiative and related matters

John K. Using Public Narrative formed by Racism committee in Cambridge. This is a Harvard Kennedy School program and uses class materials for Narrative to influence Policy, Discourse and Action with particular emphasis on Racism. The videos are accessible on this <u>private playlist</u> on the HAA YouTube channel and John K will forward the class working documents.

https://www.youtube.com/playlist?list=PLCDeNOSEAAT451NInjc3zIw5nvDMB9JUg

• Other topics

Chuck: Nominations for Annual Awards dinner. Still looking for suggestions. Send in the ideas. Email Chuck asap.

Motion to adjourn John Knoebel, Second ShuChan, Meeting Adjourned.

The next Board Meeting will be held on Wednesday, December 2, 2020 ZOOM at NOON

	eld on Wednesday, December 2, 2020 .	
Attendees:	NOT PRESENT	
Phil Acevedo	Michael Balchan	
Steve Baird	Ali Beyer	
Chuck Bergen	John Steven Bianucci	
Nancy Berman	Reed Bolton	
Robert Bernat	Joan Chiao	
Shu Chan	Paul Choi	
Nick Diaz	Dani Cupps	
Mike Halas	Ana Danciu	
Bruce Hochstadt	Paula Daniliuc	
John Knoebel	Sameer Doshi	
Jason Koh	Mickey Hammerman	
Steve Lucado	George Hodakowski	
Kris Mendez	Tipti Katoria	
Reva Minkoff	Sam Levine	
Julie Palmer	David Mann	
Rebecca Ribaudo	Leonard McGee	
Jonathan Schwartz	Willard "Bill" McNitt	
Geneva Trotter	Elory Rosner	
Desmond Wong	Barbara Barreno-Paschall	
David Yoon	Kristine Pate	
Helen Zeng	Blasko Restic	
	Steve Schaumberger	
	Dave Scherer	
	Rick Shepro	
	Jim Stone	
	Steve Wasko	
	John Whitman	
	Bing Wang	
	Conrad (Yuxuan) Zhuang	

Moved to adjourn 13:50 John Knoebel, second Jason Koh - Respectfully submitted: John Knoebel.

Harvard Club of Chicago Balance Sheet October 31, 2020

	Т	otal
	October 2020	October 2019 (PY)
ASSETS		-
Current Assets		
Bank Accounts		
01 Chase Checking -5039	61,947.46	13,027.41
03 Chase Credit Card Acct -7912	82,200.54	108,112.18
05 Chase Savings -7572	72,478.40	23,261.74
Total Bank Accounts	216,626.40	144,401.33
Accounts Receivable	0.00	0.00
Other Current Assets	2,787.44	2,787.44
Total Current Assets	219,413.84	147,188.77
Other Assets		
150th Book Inventory (\$18)	4,680.00	4,680.00
John Harvard Statues (\$16/\$26)	365.63	365.63
Total Other Assets	5,045.63	5,045.63
TOTAL ASSETS	224,459.47	152,234.40
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	0.00	0.00
Membership Dues	4,050.00	2,700.00
Scholarship	0.00	0.00
Total Current Liabilities	4,050.00	2,700.00
Total Liabilities	4,050.00	2,700.00
-		
Equity		
Club Balance	163,201.52	144,673.76
Opening Bal Equity	0.00	0.00
Net Income	57,207.95	4,860.64
Total Equity	220,409.47	149,534.40
TOTAL LIABILITIES AND EQUITY	224,459.47	152,234.40

Harvard Club of Chicago

Profit and Loss October 31, 2020

	Total								
	Jul - Oct 2020	Jul - Oct 2019 (PY)	Change						
Income									
1-MEMBERSHP INC	\$11,665.00	\$9,175.00	2,490.00						
2-OTHER ACTS INC	\$0.00	\$580.00	(580.00)						
3-PROG INC									
ANL AWD DIN INC									
01 Regular Revenue	\$0.00	\$0.00	0.00						
03 Decade Revenue	\$0.00	\$0.00	0.00						
07 Patron Revenue	\$0.00	\$0.00	0.00						
09 Benefactor Revenue	\$0.00	\$0.00	0.00						
11 Contributions	\$10.00	\$10.00	0.00						
Other Revenue	\$0.00	\$0.00	0.00						
Total ANL AWD DIN INC	\$10.00	\$10.00	0.00						
DIALOGUE PROGS INC									
FY20-20190715 Levy	\$0.00	\$275.00	(275.00)						
FY20-20190808 Heymans	\$0.00	\$575.00	(575.00)						
FY20-20190814 Concert/Dnr	\$0.00	\$2,180.00	(2,180.00)						
FY20-20191104 Osmond	\$0.00	\$860.00	(860.00)						
FY20-20191118 Lightfoot	\$0.00	\$5,870.00	(5,870.00)						
FY20-20200629 Bell	\$40.00	\$0.00	40.00						
Total DIALOGUE PROGS INC	\$40.00	\$9,760.00	(9,720.00)						
SPORTS EVTS INC	\$0.00	\$4,075.00							
MUSEUM EVTS INC	\$220.00	\$0.00	220.00						
Total 3-PROG INC	\$270.00	\$13,845.00	(13,575.00)						
OTHER INCOME									
DONATIONS-SCHOLARSHIPS	\$50,811.00	\$789.00	50,022.00						
INTEREST INCOME	\$4.76	\$5.97							
Total OTHER INCOME	\$50,815.76	\$794.97	50,020.79						
Total Income	\$62,750.76	\$24,394.97	38,355.79						

Expenses			
1-MEMBERSHP EXP	\$0.00	\$1,529.50	(1,529.50)
2-PROG EXP			
ANL AWD DINNER	\$0.00	\$0.00	0.00
ANL MTNG EXP	\$0.00	\$0.00	0.00
DIALOGUE PROGS EXP	\$0.00	\$2,195.48	(2,195.48)
HARV YALE GAME EXP	\$0.00	\$0.00	0.00
MUSEUM EVTS EXP	\$0.00	\$0.00	0.00
MUSIC/ARTS EVTS	\$0.00	\$0.00	0.00
SPECIAL EVTS EXP	\$0.00	\$0.00	0.00
SPORTS EVTS EXP	\$0.00	\$0.00	0.00
PROGRAM OVERHEAD	\$0.00	\$4,307.50	(4,307.50)
Total 2-PROG EXP	\$0.00	\$6,502.98	(6,502.98)
3-OTHER ACTS EXP			
BD/DIR EXP	\$0.00	\$879.25	(879.25)
EDUC COMM	\$99.80	\$0.00	99.80
SCHOOLS COMM EXP	\$0.00	\$138.38	(138.38)
Total 3-OTHER ACTS EXP	\$99.80	\$1,017.63	(917.83)
4-ADMIN EXP			
ADMIN SUPPORT	\$0.00	\$0.00	0.00
ACCTNG	\$11.00	\$1,870.00	(1,859.00)
BANK EXP	\$641.40	\$1,169.67	(528.27)
EXP, OTHER	\$4,527.39	\$1,239.55	3,287.84
INSURANCE	\$0.00	\$5,191.00	(5,191.00)
POST & DELIVER	\$0.00	\$101.80	(101.80)
STORAGE EXP	\$0.00	\$240.00	(240.00)
TELEPHONE	\$173.34	\$964.80	(791.46)
WEB EXPENSES	\$89.88	\$2,975.00	(2,885.12)
Total 4-ADMIN EXP	\$5,443.01	\$10,484.22	(5,041.21)
Total Expenses	\$5,542.81	\$19,534.33	(13,991.52)
Net Operating Income	\$57,207.95	\$4,860.64	52,347.31
Other Expenses	\$0.00	\$0.00	0.00
Net Other Income	\$0.00	\$0.00	0.00
Net Income	\$57,207.95	\$4,860.64	52,347.31

HARVARD CLUB OF CHICAGO

Kristof & WuDunn with Holocaust Museum

Thursday, October 1, 2020 Virtual												
Email	First	Last	Order#	SKU	(price)	WEB	Date	Mem	Work Tel	Home Tel	Degr	Year
						\$	RSVPd	Level				
stotland@post.harvard.edu	Hanna	Stotland	14265	2617	(10.00)	\$10	8/6/20	1	3124042103	3124042103	AB	1999
susan1501@aol.com	Charlie	Schwartz	14357	2617	(10.00)	\$10	9/10/20	11			LLB	1950
marc.pershan@leumiusa.com	Marc	Pershan	14358	2617	(10.00)		9/11/20	1	3124194077			1982
LEMLEMCO@MSN.COM	Leonard	McGee	14363	2617	(10.00)		9/13/20	1	3122251409	3123168878	LF	1998
long@stsci.edu	Knox	Long			(10.00)	•	9/13/20	1		3018738362		1971
j.jiyeonkim@gmail.com	Jiyeon	Kim			(10.00)		9/15/20	1	3129962669		DMD	
steve@1961advisors.com	Steve	Schaumberger			(10.00)		9/17/20	1		8478079042		1988
ali_khan@hks10.harvard.edu		Khan			(10.00)		9/25/20	1	4084791288	7036890306		2010
christine.c.rohan@gmail.com	Christine	Rohan			(10.00)	•	9/25/20	8		8148818045		1986
elaplant8@hotmail.com	Elizabeth	Laplante	14404	2617	(10.00)	•	9/25/20	1	3123532694	8476707538	MPP	1984
r_lal@ix.netcom.com	Raj	Lal	14405	2617	(10.00)		9/25/20	1		6307890005	MPA	2001
johnellis1700@gmail.com	John	Ellis	14407	2617	(10.00)	\$10	9/25/20	1		7734515090	AB	1978
rwsull@aol.com	Dick	Sullivan			(10.00)	•	9/25/20	1		312-755-0480		1967
kyleseym@gmail.com	Kyle	Seymour	14410	2617	(10.00)	\$10	9/26/20	8		8477159830	MBA	1989
drjasonkoh@gmail.com	Jason	Koh	14411	2617	(10.00)		9/26/20	1	8475702959	2244200921		1990
emhayden1@gmail.com	Emily	Hayden	14412	2617	(10.00)	•	9/27/20	1	8478533828			1984
mccambridge.john@gmail.com	r John	McCambridge	14417	2617	(10.00)	•	9/29/20	1	3127047750	3128165557		1974
johnlevinjd@aol.com	John	Levin	14422	2617	(10.00)	\$10	9/30/20	1		847 251-3712	JD	1968
billprobe@aol.com	Bill	Komaiko	14424	2617	(10.00)	\$10	9/30/20	1	7087329289	7087329289	AB	1973
borders.ann@gmail.com	Ann	Borders			(10.00)		9/30/20		7735704038	3125505658	MD	1998
sheldonmeyers@yahoo.com	Shel	Meyers	14428	2617	(10.00)	\$10	10/1/20	1	3129225191	3124400090	AB	1957
jeffreysumber@gmail.com	Jeffrey	Sumber	14431	2617	(10.00)	\$10	10/1/20	1	3126367699	3126367699	MTS	1995
minton@college.harvard.edu	Luke	Minton	14433	2617	(10.00)	\$10	10/1/20	11		9155400728	SM	2020
TOTALS:			23			\$230						
\$WEB	\$230	Prices:			Exp 1							
Cks in office	<i>\$</i> 200	Member			Exp 2							
Deposit		Nonmbr			Exp 2							
Refund		Decade			Exp 3 Exp 4							
	^	Decade		_		^						
Total \$Cks	\$0			Expe	enses:	\$0						
Total Event:	\$230											
Event Net:	\$230											

Harvard Club of Chicago Membership Report/Analysis - FY20 & FY21

FY20 Membership Renewals / Joins by Month FY19 YrEnd FY20 Y													YTD							
WC ea bt	FY20 Membership Levels:		Jun & Jul			Oct						Apr	May	Jun	Year-to- Date Totals	Previo Year-E Total	nd	Cat. Cnt.	% of YTD	
4	Lifetime-\$1,350	2	2	0	0	0	1	0	0	0	0	0	0		5	2	2	5	1%	1%
1	Regular-1Yr (\$45):	141	139	12	59	38	12	6	6	5	1	1	46	54	520	546	5.40	504	070/	700/
2	Regular-18Mth/2Yr (\$45)	4	0	0	0	0	0	0	0	0	0	0	0	0	4	0	546	524	67%	72%
5	Special-1Yr (\$25):	1	0	0	0	1	0	0	0	0	0	0	0	0	2	28	28	2	0%	0%
	Parents																			
12	Parents-College (Comp)	2	1	0	0	0	0	0	0	0	0	0	0	0	3	21	21	3	0%	0%
13	Parents-Other (\$45)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
11/	Comp/Joint/Widow(er)/Honorary	57	48	5	37	23	16	1	7	4	1	1	14	35	249	127	127	249	32%	34%
20	Monthly Sub-Totals:	207	190	17	96	62	29	7	13	9	2	2	60	89						
I	YTD Sub-Totals:	207	397	414	510	572	601	608	621	630	632	634	694	783	783	724		783	100%	99%
	% of Prev Yr's (FY19) Total:	27%	52%	54%	66%	75%	78%	79%	81%	82%	82%	83%	90%	####						
	% of Prev Yr's (FY18) Total:										80%	80%	88%	99%			1			
					•								as of 6/	1/19	YTD % of FY19 Yr-End:	108%		FY1) % of 8 Yr- nd:	99%
ō	HBSCC Mbrs paying \$10 "Mailing Fee" to HCC	35	14	38	20	7	3	0	1	2	1	2	1	2	126					
wc			F	Y21	Me	mbe	rshi	p Re	enev	vals	/Jo	ins b	у Мс	onth		FY20 Yı	End		FY21	YTD
ea bt	FY21 Membership Levels:	Pre- Paid as of	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Year-to- Date	Year-E		Cat. Cnt.	% of YTD	% of Prev YrEnd
4	Lifetime-\$1,350	0	1	0	0	0	0	0	0	0	0	0	0		1	5	5	1	0%	0%
	Regular-1Yr (\$45):	0	24	32	23	24	6	0	0	0	0	0	0	0	109	520	524	110	14%	15%
2 5	Regular-5Yr (\$225) Special-1Yr (\$25):	0	0	0	0	0	1 0	0	0	0	0	0	0	0	1 0	4 2	2	0	0%	0%
	Parents		0	0	0	0	0	0	0	0	0	0	0	0	Ű	2		Ŭ	0 /0	0 /0
12	Parents-College (Comp)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	3	0	0%	0%
13 11/	Parents-Other (\$45) Comp/Joint/Widow(er)/Honorary	0	0 36	0	0 11	0 9	0	0	0	0	0	0	0	0	0 75	0 249	249	75	10%	10%
20	Monthly Sub-Totals:	0	50 61	15 47	34	33	4	0	0	0	0	0	0	0	75	249	249	75	10%	10%
	YTD Sub-Totals: % of Prev Yr's (FY19) Total:		61 8%		142	175	186				186 24%	186 24%	186	186	186	783		186	24%	23%
	% of Prev Yr's (FY18) Total: " Special " category includes: New M									23%	YTD % of FY20 Yr-End:	24%		FY2) % of 20 Yr- nd:	24%				
					`		,				•	-								

Counts per month reflect registrations/payments received during that calendar month. Year-to-Date counts may

8	HBSCC Mbrs paying \$10 Mbr Privilege Fee to HCC	0	0	0	1	1	1	0	0	0	0	0	0	0	3	
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Total:

HCC UPCOMING EVENTS - DECEMBER 2020

• • Harvard Saturday of Symposia December 5

9:00AM Sat 5 Dec 2020 - 2:00PM Sat 21 Nov 2020 (Timezone: Central)

VIRTUAL PROGRAM

• • Tommy Amaker, Coach Harvard Men's Basketball

6:00PM - 7:00PM Thu 10 Dec 2020 (<code>Timezone: Central</code>)

VIRTUAL

• • Harvard Clubs of San Francisco, Silicon Valley and Chicago Joint Virtual Mixer

7:00PM - 8:30PM Wed 16 Dec 2020 (<code>Timezone: Central</code>)

VIRTUAL MIXER

• • Zachary Nowak, PhD'18, Harvard History Professor

 $7{:}00PM$ - $8{:}00PM$ Tue 12 Jan 2021 (<code>Timezone: Central</code>)

VIRTUAL: A Student's History of Harvard College